

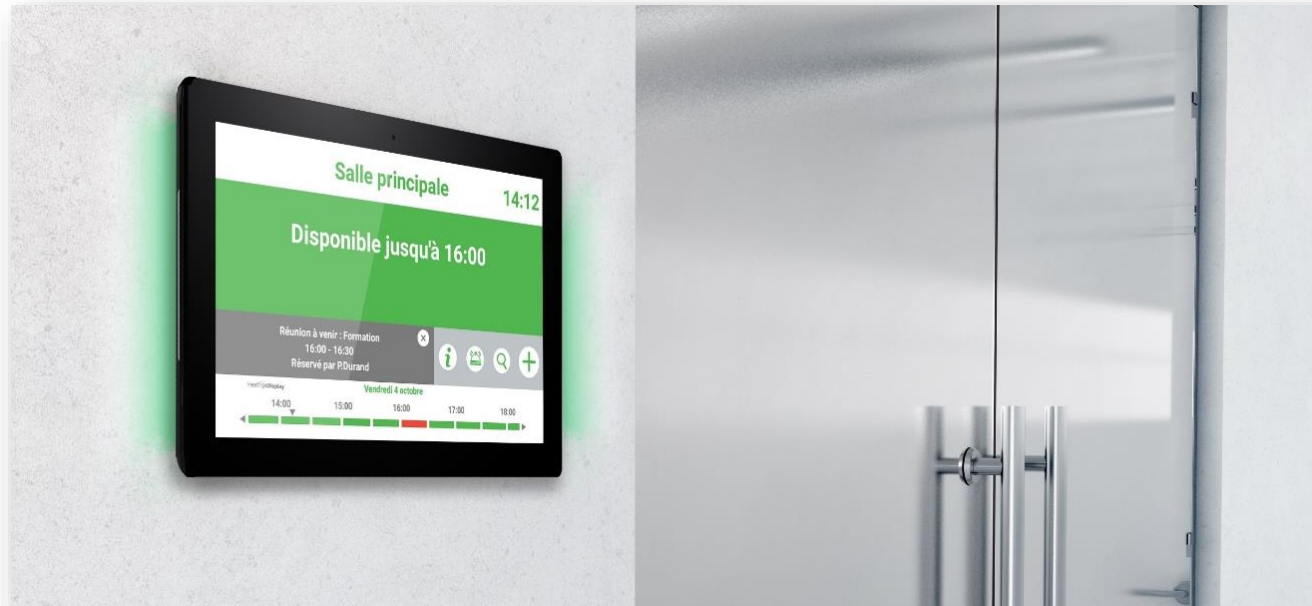
ii Telelogos



Meeting**4Display**

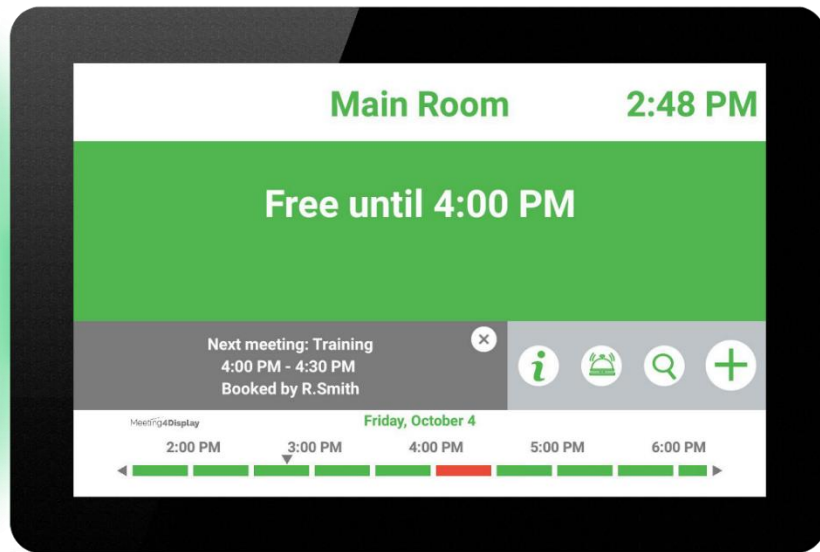
Quick Start Guide

V3.2.5



Meeting4Display allows you to display the name of the meeting room, its occupancy status, information about the meeting in progress (name, organiser...), as well as information about other meetings to come.

From the touch screen, you can reserve a room, search for an available time slot, manage existing meetings...



Follow the instructions in the PDF file for your environment

Office365 :

MT4D-Office365GraphConfiguration (EN).pdf

Google Workspace :

MT4D-GoogleConfiguration (EN).pdf


Exchange :

MT4D-ExchangeConfiguration (EN).pdf

User name

Password

LOGIN >



Connect to
<https://eval.meeting4display.com>

*Enter your username and password
(provided in the e-mail)*

Calendar configuration

Manage credentials to connect to the server

SaveCancelX

Calendar system

☒ Office 365 (Microsoft Graph)
☐ Office 365 (EWS)
☐ Exchange
☐ Google Workspace

Client ID

8199d179-635f-4869-a1ab-a9bd944aa383

Tenant ID

e760a252-ae76-414d-af33-9a25101b9dd0

Client Secret

Change password

Test connection

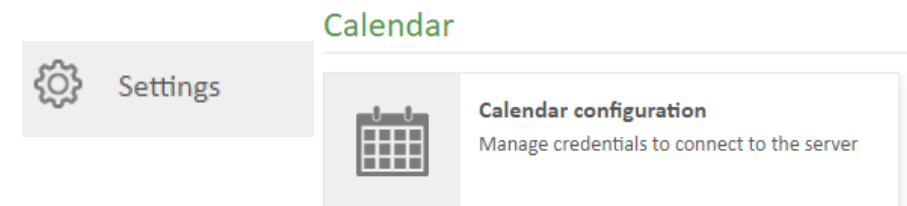
Click on [Test connection] to check the connection settings.
Click on [Save] to validate the settings.



Office 365

Enter the credentials for the Office 365 messaging server

Go to Settings > Calendar configuration



Enter the required information

Calendar configuration

Manage credentials to connect to the server

SaveCancelX

Calendar system

☐ Office 365 (Microsoft Graph)

☐ Office 365 (EWS)

☐ Exchange

☒ Google Workspace

Project name

Meeting4Display

Account address

meeting4display@*****.com

Google credentials

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Choose file

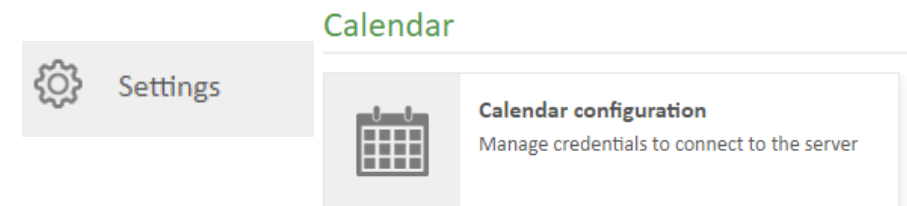
Test connection

Click on [Test connection] to check the connection settings.
Click on [Save] to validate the settings.



Enter the credentials for the Google Workspace messaging server

Go to Settings > Calendar configuration



Enter the required information and upload the .json file

Calendar configuration

Manage credentials to connect to the server

Save Cancel X

Calendar system

☐ Office 365 (Microsoft Graph)
 ☐ Office 365 (EWS)
 ☒ Exchange
 ☐ Google Workspace

Server address

https://srv-*****/ews/exchange.asmx

Account name

manager

Password

Domain

Specific impersonation mailbox

☐

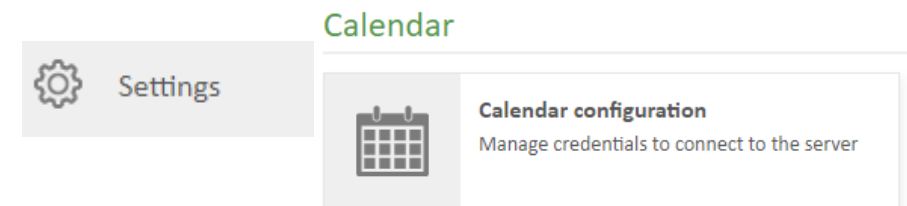
Test connection

Click on [Test connection] to check the connection settings.
Click on [Save] to validate the settings.

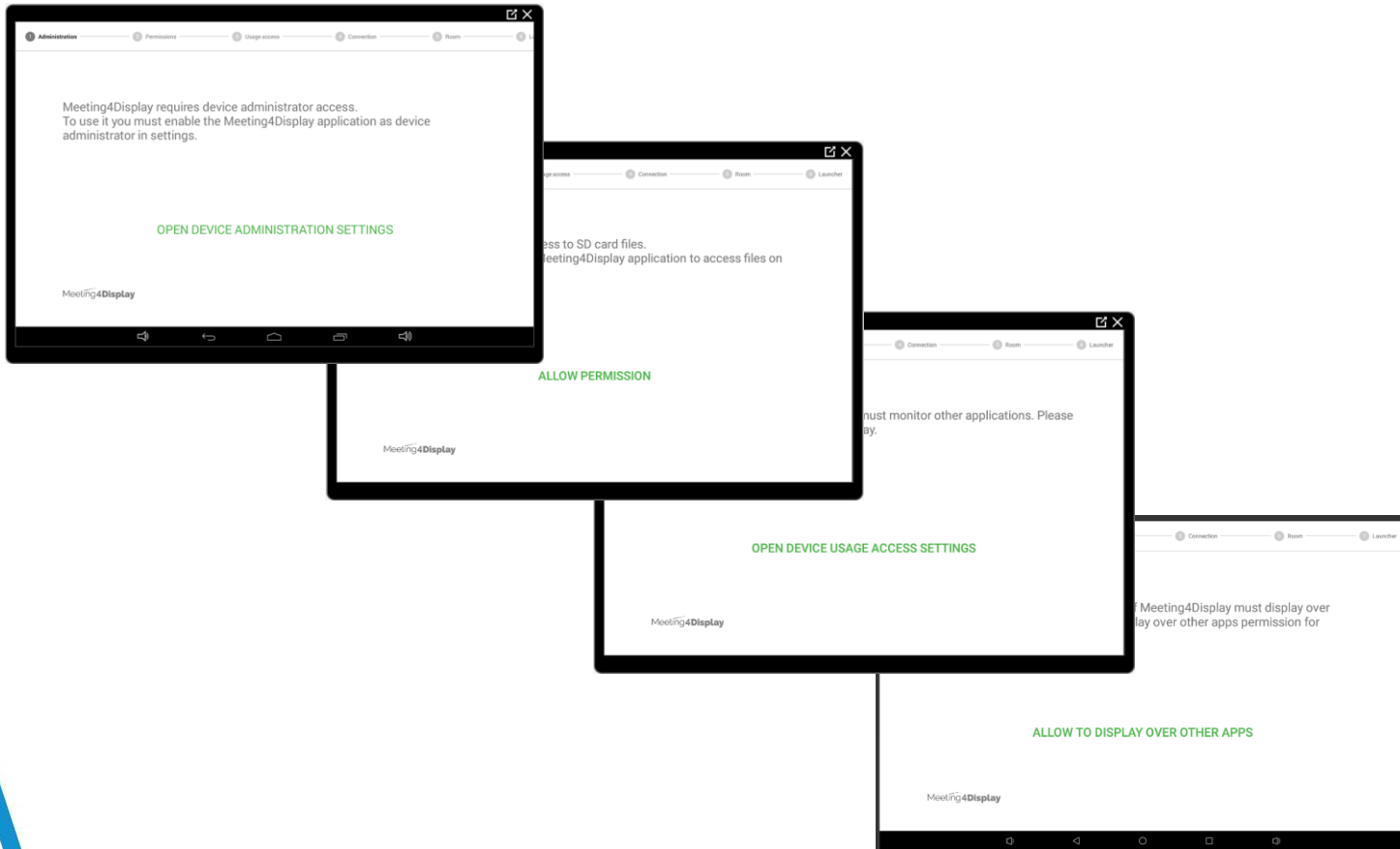


Enter the credentials for the Exchange messaging server

Go to Settings > Calendar configuration



Enter the required information



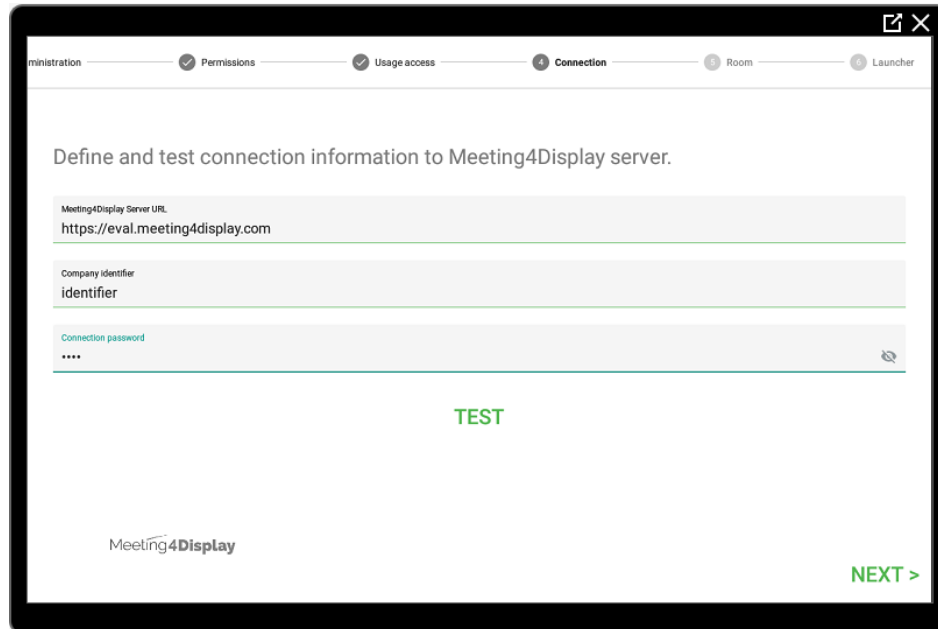
Launch Meeting4Display.apk

Set the application as device administrator

Authorize access to the SD card

Grant the application device usage access

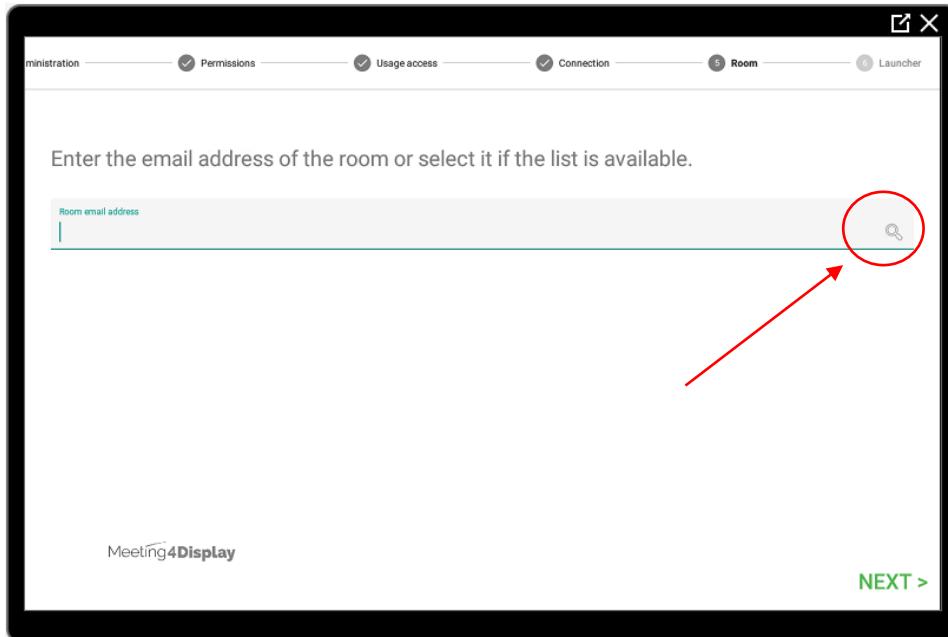
Allow to display over other apps



The screenshot shows a web-based configuration interface for Meeting4Display. At the top, there is a progress bar with five steps: 'Administration', 'Permissions', 'Usage access', 'Connection' (the current step, marked with a checkmark and the number 4), 'Room', and 'Launcher'. Below the progress bar, the instruction 'Define and test connection information to Meeting4Display server.' is displayed. There are three input fields: 'Meeting4Display Server URL' with the value 'https://eval.meeting4display.com', 'Company identifier' with the value 'identifier', and 'Connection password' with masked characters '....'. A green 'TEST' button is centered below the password field. At the bottom left is the 'Meeting4Display' logo, and at the bottom right is a green 'NEXT >' button.

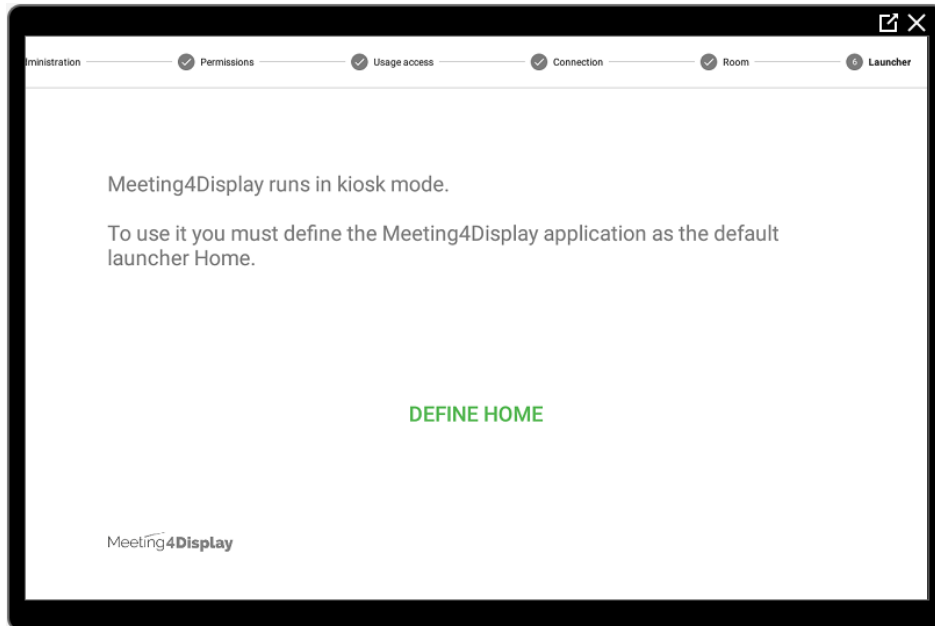
Enter the connection information for the Meeting4Display server (provided in the e-mail)

Click on [TEST] to check the connection settings

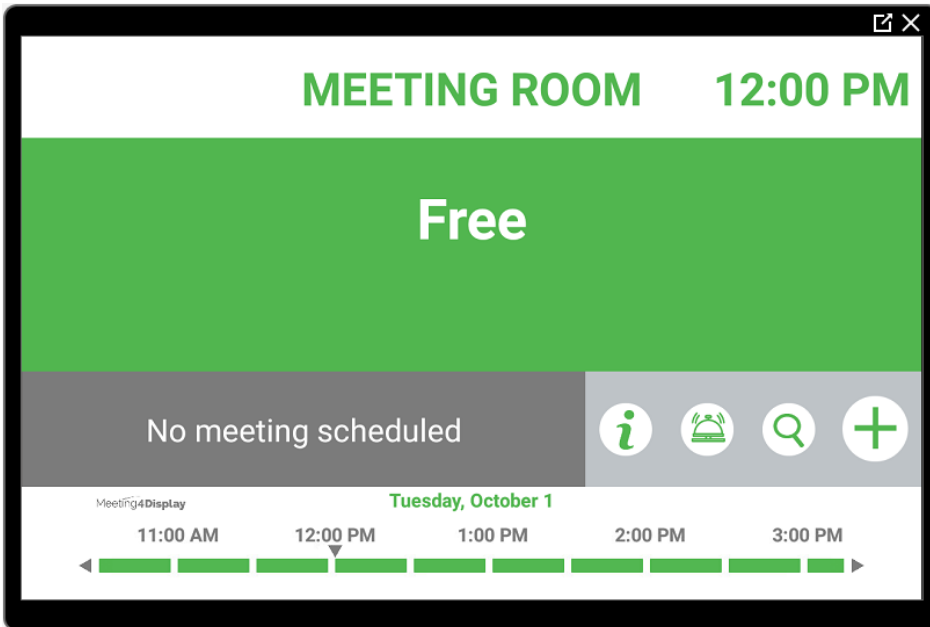


Select the meeting room

Click on the magnifying glass to
view the room list



Set the application as home

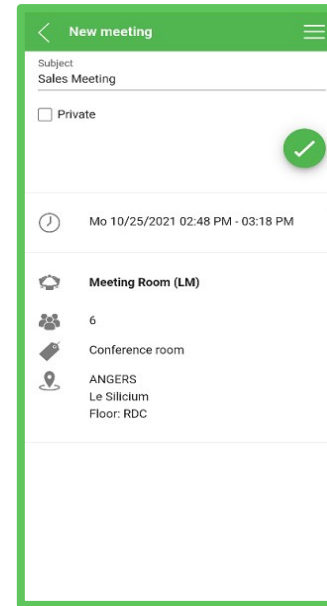
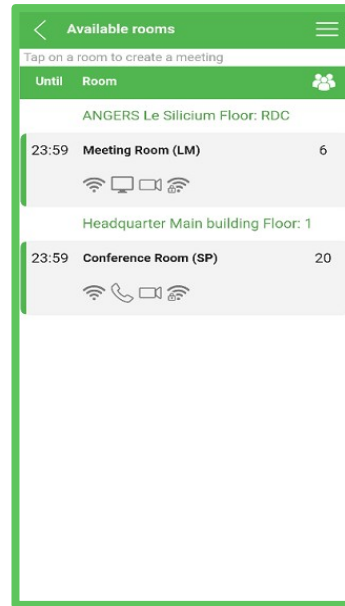
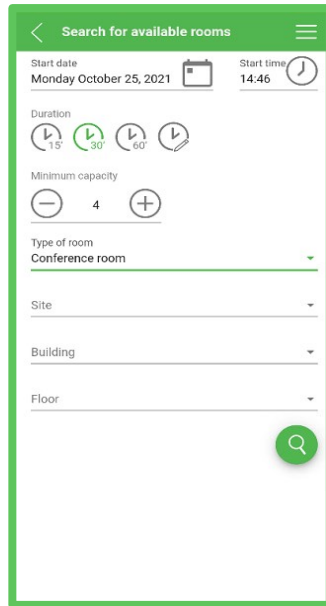
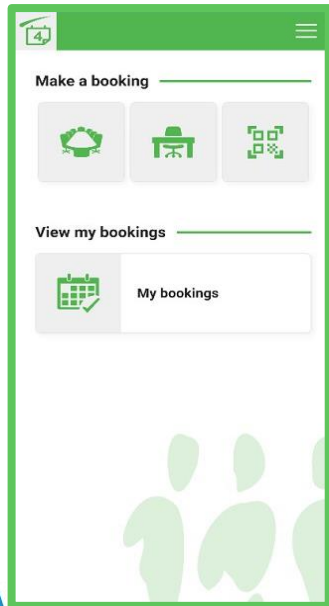


The Meeting4Display
application is operational



The file must use a resolution of 300 x 128:

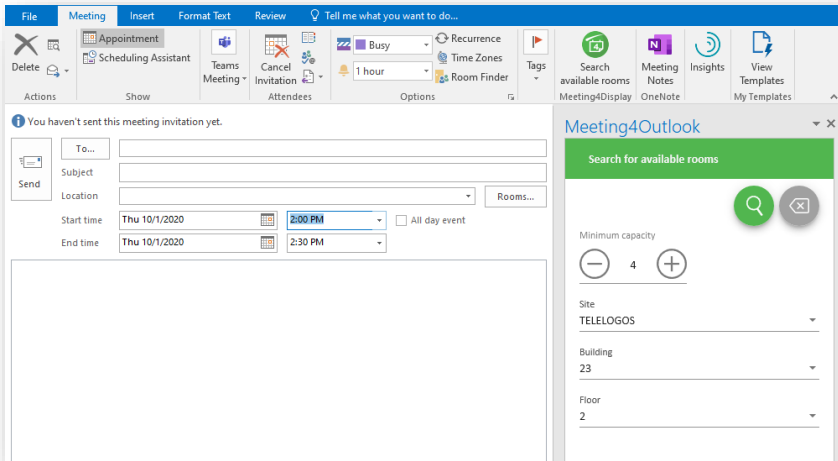
Associate a logo to the room profile via the Meeting4Display console (Resources > Room profiles > Profile > Logo tab)



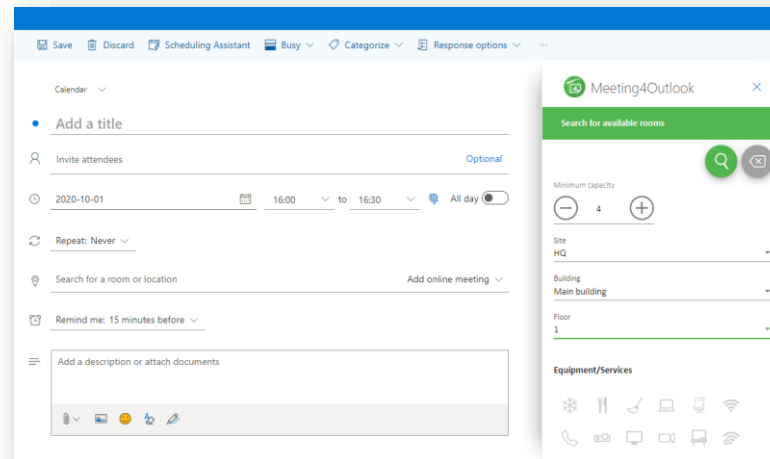
Allows you to book rooms and to manage bookings from an Android or iOS mobile device

Web App that doesn't require installation but which offers to add a link to the user's home screen

Traditional Outlook client

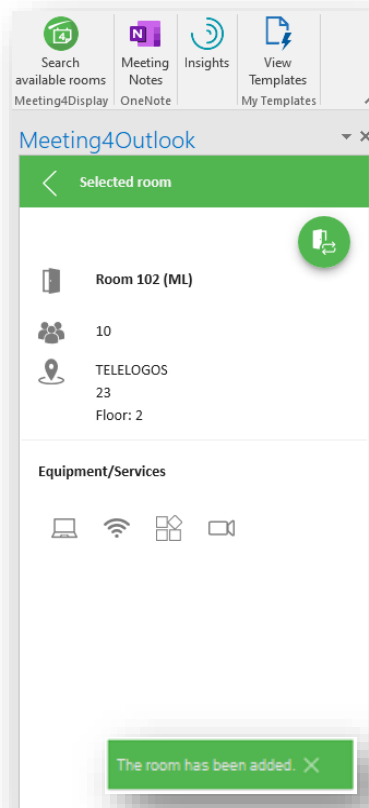
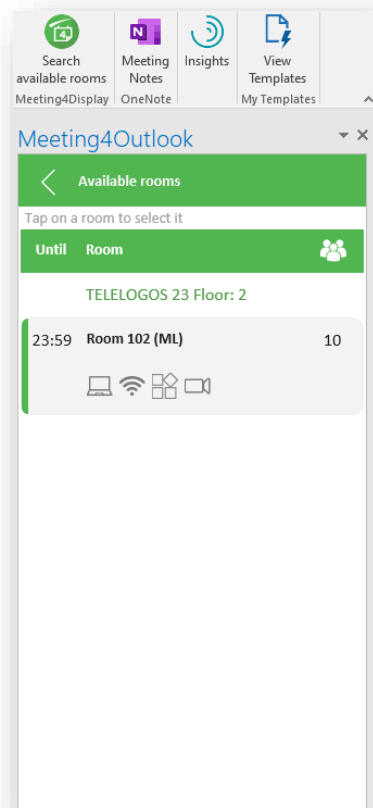
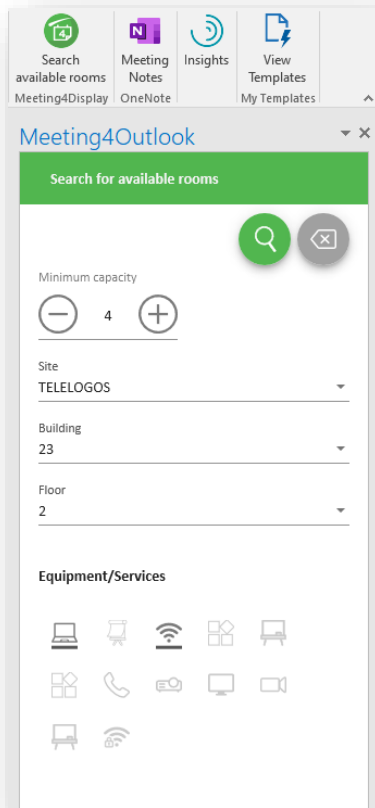


Outlook 365



Outlook Add-in (traditional client and Office 365) allowing users to search for and book meeting rooms,

Users can continue to create meetings as before, with assistance from the add-in to search for and select rooms,



The search feature can display all available rooms or show only rooms matching the required minimum capacity, location and equipment,

Once the room has been selected, it will automatically be added to the meeting the user is creating,

A multi-lingual support team is at your disposal to assist you with the installation, deployment, configuration and operation of the Meeting4Display solution.

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Javier Navarro

<https://www.telelogos.com/en/solutions/meeting4display-workspace-management-solution/>